

**UNIVERSITY SCHOOL OF OPEN LEARNING  
PANJAB UNIVERSITY, CHANDIGARH**

**GUIDELINES & COUNSELING SCHEDULE OF MBA FOR THE  
SESSION 2022-23**

**1. Guidelines:**

- (a) You must again check your eligibility from the prospectus of MBA 2022 before filling the Admission cum examination form.**
- (b) Fill the Admission cum Examination form and Download the same and bring filled hard copy of Admission cum Examination form on the date of counseling as per the Schedule given.**
- (c) Physical presence of the candidate is must at the time of counseling.**
- (d) Bring original documents and one set of attested copy of certificates of the qualifying examination DMC/Degree on the basis of which you are seeking admission.**
- (e) The students who have passed the lower examination from the University other than the Panjab University are required to submit the Migration certificate.**
- (f) Two photographs are required.**
- (g) Reserve category Certificate, if applying under any category.**
- (h) Students can submit the migration certificate within one month of taking admission.**
- (i) Mode of Fee Payment: Fees can be paid either through DD or Online**
  - (j) Demand Draft** to be prepared in favour of Registrar, Panjab University, Chandigarh (of the amount of fees as per the following fee tables for all categories of Students).

**OR**

- (ii) Online (payonline.puchd.ac.in)** (can be made on the spot after getting your eligibility checked and fee confirmed)

**For instructions to pay fee, click here:**

**<https://payonline.puchd.ac.in/instructions-for-fee-payment.pdf>**

(iii) **Table of Categories for calculating the total fees to be paid by the candidate.**

(a) Please Check your category as given in Table I

(b) Please Check your Other fees as given in Table II

(c) Please Check your SC Punjab Scholarship Fees as given in Table III

(d) \*Then prepare your final DD/ Pay Online

**MBA FEE CHART FOR SESSION 2022-2023**

**CATEGORY OF STUDENTS**

**Table- I**

<b>MBA IST SEMESTER</b>			
<b>Category-I</b>	<b>Category-II</b>	<b>Category-III</b>	<b>Category-IV</b>
PU Student within Jurisdiction	PU Student + Beyond Jurisdiction	Migrated But within PU Jurisdiction	Migrated But Beyond PU Jurisdiction
Rs.30557 (30457+100)	Rs.30832 (30457+100+275)	Rs.31532 (30457+500+75+500))	Rs.31807 (30457+500+75+500+275)

\*Jurisdiction of PU: Ludhiana, Hoshiarpur, Moga, Muktsar, Tehsil of Faridkot, Ferozepur & Chandigarh are in Jurisdiction of PU.(Other Outside PU Jurisdiction)

**Detailed of other fees and charges**

**Table- II**

<p><b>1. Fee of Ist sem MBA=Rs.30,457</b></p> <p>(i) <b>Continuation Charges = 100/- Rs (To be paid by only those candidates who are already registered with this University).</b></p> <p>(ii) <b>Registration Fees = 500/- P.A.(To be paid by those candidates who are not already registered with Panjab University.</b></p> <p>(iii) <b>Eligibility Fees = 75/- (To be paid by those candidates who have passed the lower examination from the University/Board other than Panjab University.</b></p>
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- (iv) **Migration Fees = 500/- P.A. (To be paid by those candidates who have lower examination from other University and Boards except CBSE, ICSE, PANJAB, HARYANA & HIMACHAL BOARD.**
- (v) **Special Fees =275/- (to be paid only by those candidates who apply for admission from a place outside the jurisdiction of PU (i.e. Distt. Ludhiana, Hoshiarpur, Moga, Muktsar, Tehsil of Faridkot, Ferozepur, Chandigarh are in jurisdiction of Panjab University).**

**MBA. IST SEMESTER SC PUNJAB FEE (ANNUAL INCOME UPTO 2,50,000/-)**

**Fees: Rs. 10464/-**

**Table- III**

**List of Forms for SC Candidate for Punjab for Scholarship**

- 1. Free ship card (available on site scholarship.punjab.gov.in)**
- 2. Dr. Ambedkar online scholarship form (available on site scholarship.punjab.gov.in)**
- 3. Original income certificate of Father**
- 4. Copy of Punjab Residence of Student**
- 5. Copy of Caste Certificate of Student**
- 6. Copy of last passed DMC**
- 7. Copy of bank account of Student**
- 8. Copy of Aadhar card of Student**
- 9. Punjabi undertaking (available on site scholarship.punjab.gov.in)**
- 10. Gap Affidavit (if more than 3 years)**
- 11. Affidavit/Under taking (Available in USOL Prospectus 2022-23)**

- (i) Final year students where result is not declared are required to submit confidential result at the time of counseling and submit confidential result At the time of counseling and submit final result by date: 31<sup>st</sup> Oct 2022**
- (ii) Your candidature shall be cancelled if found ineligible on verification at any later stage.**

1. **Counseling Schedule** (03.10.2022) (Monday), Venue : USOL Auditorium  
Fourth Floor

Day-I (Monday) **Rank (All Categories)** RT (Reporting Time)

<b>COUNSELLING STARTS AT</b>		
<b>Time</b>	<b>Rank</b>	<b>Faculty On Duty</b>
<b>10:00 a.m. – 11.30 a.m.</b>	<b>1 to 150 (R.T. 09:30 am.)</b>	<b>Dr.Kamla/Dr.Sangeeta malhotra</b>
<b>11:30 a.m. – 1:00 p.m.</b>	<b>151 to 300 (R.T. 10:00am.)</b>	<b>Prof.Harsh/Prof.Swaranjit Kaur)</b>
<b>1:00 p.m. - 2:00 p.m.</b>	<b>Lunch</b>	
<b>02:00 p.m. onwards</b>	<b>301 –Onwards ( R.T. 02:00pm.)</b>	<b>Dr.Parveen Kumar</b>

2. **Counseling Schedule:** (04.10.2022) (Tuesday) Venue: USOL Auditorium  
Fourth Floor

Day-2 (Tuesday) RT (Reporting Time)

<b>COUNSELLING STARTS AT</b>		
<b>Time</b>	<b>Rank</b>	<b>Faculty On Duty</b>
<b>10:00 a.m.- 11:00 a.m. R.T. 09:30 a.m.</b>	<b>All Reserved Category Candidates (All Rank)</b>	<b>Dr. Rajni/ Dr. Reena</b>
<b>11:00 a.m. onwards</b>	<b>Dereservation of Reserved Seats and Allotment of seats to The candidates as per the merit list.</b>	<b>Prof. Madhurima</b>

- (iv) The admission will be as per reservation policy of the University as per Handbook of Information, 2022.

Sr. No	Category	Percentage(%age)	Seats
1)	Open	60.5%	302.5(303)
2)	SC	15%	75
3)	ST	7.5%	37.5(38)
4)	BC	5%	25
5)	Sports*		-
6)	Defence	5%	25
7)	PH	3%	15
8)	Riot Victim	2%	10
9)	FF	2%	10
10)	Total	100	501

Additional Seats: OGC :2; KW:1;JK:2;Cancer/AIDS:1;KDP:3

**Supernumerary Seats : One Girl Child, Wards of Kargil war, Resident of J& K, Cancer/AIDS Patients, Kashmiri Displaced Persons.**

**(Sports)\*No reservation under this category is available in USOL.**

- 3. In case any reserved category seats are vacant after 1<sup>st</sup> Counseling, on the same will be dereserved and offered to Candidates in General Category on the same day i.e. 04 Oct-2022 after 11.30am onwards.**
- 4. In case any seats remain Vacant after the 1<sup>st</sup> counseling same will be filled on the basis of Merit list in the 2<sup>nd</sup> counseling to be held on 10 Oct 2022 at USOL(Detail of Vacant seats if any will be available on the notice board of <http://usol.puchd.ac.in>).**

**Important note: Please visit our University website <http://mbausol.puchd.ac.in> for further updates.**

**(Prof.Geeta Bansal)  
Coordinator  
DCMS**